

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

BRIDGE-BS Research and Innovation Action

1. Introduction

Under the Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies, and on the free movement of such data (Regulation), your personal data is collected by Middle East Technical University under the Horizon 2020 funded project **Advancing Black Sea Research and Innovation to Co-Develop Blue Growth within Resilient Ecosystems - BRIDGE-BS** project under H2020-BG-2018-2020 (Blue Growth) call and Grant Agreement No: 101000240 running from 1 June 2021 to 30 November 2025.

Legal basis for the processing of the personal data is based on the provisions of Article 4 of Regulation (EU) 2018/1725 which are explained in this privacy statement which details the purpose, content, legal basis, sharing and disclosing and retention period of the personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights and the Data Protection Officer.

Please note that your participation to this activity is entirely voluntary and you may withdraw your consent without any consequences. We kindly ask you to read the information provided below carefully and make sure that you do not feel pressured or coerced into giving consent.

2. Purpose of processing the personal data

The purpose of the processing of personal data performed in the context of the BRIDGE-BS activity is the management/organisation of the event, including management of:

- lists of contacts, invitations, name tags, tickets, participants, reports, distribution of reports,
- event follow-up/feedback/thank you forms, follow-up meetings/events, news,
- publications, reports, and other event and project outputs,
- photographs, still images, presentations, live web streaming and/or audio and video recording of the participants and speakers of the events,
- publication on the online channels (website, social media channels and newsletters)

If you have objections some of what's stated above, please contact the Data Controller (See Section 5)

3. Content of the personal data

The application/registration form includes the following information: first name, family name, organisation, function, country represented, e-mail address, phone number, gender, title.

Certain workshops may target conducting survey, semi-structured interviews and other exercises. In these cases, information provided by the participants may include their personal and professional opinions.

3. Legal Basis for the Data Processing

Processing of your data takes is required based on Article 5 (1)s following provisions

(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body;

European Commission has granted **Advancing Black Sea Research and Innovation to Co-Develop Blue Growth within Resilient Ecosystems - BRIDGE-BS** project under H2020-BG-2018-2020 (Blue Growth), Grant Agreement No: 101000240 running from 1 June 2021 to 30 November 2025.

BRIDGE-BS Description Grant Agreement.

(c) processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

(d) of the Regulation (EU) 2018/172 "the data subject has given consent to the processing of his or her personal data for one or more specific purposes;"

Your consent is required for:

- Circulating the participant list including your name, affiliation, country you are representing with other participants
- The processing of your personal data for inviting you to future events
- The processing of your personal data for managing your subscription to a newsletter of the data controller
- The processing of your personal data for publishing pictures and video and audio recordings from the event which may include that of yours into the online and offline channels.

If you opt-in, you are giving us your explicit consent under Article 5(1)(d) of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You can give your consent via a clear affirmative act by ticking the box(es) on the online registration form. If the activity is a physical one, you can give your consent by signing the consent form that is attached to this privacy statement.

You can withdraw your consent anytime by sending an email to dpo.bridge-bs@ims.metu.edu.tr

4. Sharing and disclosing the personal data

Data gathered within the specific project activity will be only accessible to the BRIDGE-BS Consortium members. Please BRIDGE-BS Consortium involves partners from non-EU countries such as Georgia, Ukraine, Turkey and Russia. Additionally, data will be transferred only to the authorized staff within the relevant EU services of the European Commission when necessary.

If you do not agree the transfer of your data, please contact the Data Controller and Data Protection Officer (See section 7)

Data will be kept in a password-protected project intranet that will be based on the project-specific server hosted in BRIDGE-BS partner hosting services.

5. Personal data retention period

Personal data collected under BRIDGE-BS will be kept the time necessary to fulfil the purpose of collection or further processing. Data will be deleted two years after the end of the BRIDGE-BS project (2027).

If you do not agree the transfer of your data, please contact the Data Controller and Data Protection Officer (See section 7).

The processing of your data will not include automated decision-making (such as profiling).

6. Data subject's rights

Data subjects have the right to;

- access their personal data
- request their personal data to be rectified, if the data is inaccurate or incomplete;
- request restriction or to object to processing, where applicable
- to request a copy or erasure of their personal data held by the data controller or processor,
- withdraw their consent at any time, without affecting the lawfulness of the processing based on your consent before its withdrawal even if the processing is based on their consent.

These rights can be exercised anytime without any consequences and this can be by contacting dpo.bridge-bs@ims.metu.edu.tr.

7. Contact Information

Data Controller:

Middle East Technical University
Üniversiteler, Dumlupınar Blv. 1/6 D:133,
6800 Çankaya/Ankara
Email: dpo.bridge-bs@ims.metu.edu.tr

Data Protection Officer (DPO): dpo.bridge-bs@ims.metu.edu.tr

You may contact the Data Protection Officer at METU with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725. Under BRIDGE-BS project, there are DPOs for each organization. In case of questions concerning your data at the country or partner level, the relevant DPOs will be put in contact with you following your inquiry.

Consent Form

Below you give your consent to voluntarily participate in the BRIDGE-BS project activity. Read the information in this form carefully and consent with your signature below.

- I understand that participation in the study is voluntary
- I understand and approve that BRIDGE-BS project use photos and video-recordings from the activity where I appear for communication purposes, e.g. for publication on social media or for the project activities.
- I have read and understood the privacy note or it has been read to me. I have been given the opportunity and enough time to ask questions about the study and my questions have been answered to my satisfaction
- I understand BRIDGE-BS is an international project involving both EU and non-EU countries and my personal data will made available to BRIDGE-BS partners.
- I am informed on the process of my data and whom to contact if I need more information or withdraw my data.
- I understand that the information I provide will be used for reports, publications, websites and social media, and that the information that I give can be quoted in project outputs.

I have accurately read and fully understood the information given in this form, and I give my consent to participate in the BRIDGE-BS activity.